

Intown★Stars

SPORTS TRAINING CENTER

2023 FEE SCHEDULE

DAY	Rental Fee: Deposit of 50% is required to reserve date	Minimum time block	Additional cost per hour for extra hours	Non- Refundable Security Deposit
Monday- Thursday 9am-11am	\$1,500	2 Hours	\$400	\$750
Monday- Thursday 9am- 3pm	\$2,500	6 Hours	\$400	\$1,250
Friday & Sunday 2pm-11pm	\$3,500	9 Hours	\$400	\$1,750
Saturday 2pm-11pm (January and February)	\$4,000	9 Hours	\$400	\$2,000
Saturday 2pm-11pm (March- December)	\$5,000	9 Hours	\$400	\$2,500

- SET UP AND BREAKDOWN TIME IS INCLUDED IN EACH BLOCK OF TIME. SET UP, BREAKDOWN AND CLEANING MUST BE MANAGED OR PERFORMED BY A PROFESSIONAL EVENT PLANNER, DECORATING SERVICE OR CATERER
- WHEN AN EVENT REQUIRES HOURS BEYOND THE TIME BLOCK, A FEE WILL BE CHARGED BASED ON THE "ADDITIONAL HOUR" RATE FOR THAT SLOT
- SECURITY OFFICER: THE PRESENCE OF A UNIFORMED OFFICER DURING EVENT HOURS THROUGH THE COMPLETION OF LOAD OUT IS REQUIRED.

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ADD-ON SERVICES

Add-On Services	Rates
Face Painting	\$100/hr
Set-Up and Break-Down Labor (non-cleaning)	\$50/hr/person
Cleaning Fee Post Event	\$500
Roller Skate and skate trainers Rental	\$100/hr
360 Degree Photo Booth	\$200/event
Smoke Machines (2)	\$50/event
Sports equipment and arcade games rental	\$10/each/hour
Sports/Games Facilitator	\$50/hour

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ADD-ON RENTALS

Rentals <small>*includes set up and break down*</small>	Rates
High Top Cocktail Table	\$10/each
5' Round Table	\$10/each
6' Banquet Table	\$10/each
Metal Black Chairs	\$5/each
Black or White Linens	\$10/each
Children's Table and 4 Chair Bundle	\$20
Black Picnic Table (Indoor or Outdoor)	\$20/each
North Sports Field	\$100/hr
South Playground	\$100/hr
KidSpace Room	\$100/hr

Event Rentals

General Requirements

INCLUDED IN RENTAL IS USE OF:

- **LOBBY**
- **MEZZANINE**
- **BREAKOUT ROOM**

CATERING POLICIES:

- **WE HAVE A LIST OF PREFERRED CATERERS FOR YOU TO SELECT FROM**
- **YOU MAY CHOOSE OFF-LIST FOR \$1,000 NON-REFUNDABLE FEE**
- **THE INSURED CATERER OR INSURED BARTENDING SERVICE MUST POSSESS AN INSURANCE POLICY INCLUDING BOTH LIQUOR LIABILITY AND GENERAL LIABILITY WITH NOT LESS THAN \$1,000,000 OCCURRENCE LIMITS AND \$2,000,000 AGGREGATE LIMITS**
- **THEY MUST ALSO INCLUDE THE NAMING OF "INTOWN STARS" AS ADDITIONAL INSURED**
- **A COPY OF THE INSURANCE CERTIFICATE MUST BE SUBMITTED TO INTOWN STARS AT LEAST 30 DAYS PRIOR TO THE EVENT DATE**
- **IF YOU HAVE SELECTED ONE OF OUR PREFERRED CATERERS, WE ALREADY HAVE THIS INFORMATION ON FILE**

REFUND POLICY:

- **RENTAL DEPOSIT IS NON-REFUNDABLE.**
- **CANCELLATION COST WITHIN 30 DAYS IS 50% OF TOTAL RENTAL FEE**
- **CANCELLATION COST WITHIN 7 DAYS IS 75% OF TOTAL RENTAL FEE**

TO RESERVE:

- **A DEPOSIT OF ONE HALF OF THE BASE RENTAL FEE IS REQUIRED WITH A SIGNED RENTAL AND DEPOSIT AGREEMENT**
- **FINAL CONTRACT WILL BE SENT OUT 2 MONTHS PRIOR TO THE EVENT**
- **FULL PAYMENT PLUS THE REFUNDABLE SECURITY DEPOSIT MUST BE SUBMITTED WITH THE FINAL CONTRACT TO INTOWN STARS 4 WEEKS PRIOR TO THE EVENT**

**We're so happy you chose
Intown Stars for your event!**